

Battlefield High School PTO Meeting Minutes

Date: February 20, 2025

Location: Zoom

Key Highlights

- Scholarship Updates: PTO is offering eight scholarships in total (two for each grade). Application deadline around April 1; must have been a PTO member by Jan. 31. Announced on PTO website and Naviance.
- Spring-a-Rama Craft Fair: Scheduled for April 5, 9:30 AM – 2:30 PM. 70+ vendors confirmed (handmade crafts, baked goods, more). Revenue supports PTO programs.
- Senior Grad Party: Multiple fundraisers in progress (VIP Raffle, Lawn Signs, Shout-Out Slideshow). Funds help pay for the all-night celebration after graduation.
- Counseling Resources: College & Career Counselor Ms. Laura K. presented on Naviance, Canvas resources, and post-graduation planning. Encouraged all students (9th–12th) to begin scholarship/college/military research early.

Meeting Minutes

Call to Order

- Meeting called to order by President Anita V.
- Recording announced.

Approval of January Minutes

- January meeting minutes reviewed by Elan K. (Member at Large).
- Motion to approve by Jen (Vice President), seconded by Anita V. (President).
- Motion carried; minutes approved as written.

Budget Updates

- New line items for Spring-a-Rama Craft Fair:
 - - Revenue from vendor fees (goal \$4,500–\$5,000).
 - - Expenses for custodial fees (~\$800), advertising (~\$500), PayPal fees.
- Library grant check recently processed, aligning overall budget.

Guest Speaker: Ms. Laura K. (College & Career Counselor)

- Explained her role assisting students (9–12) with college, career, military, and apprenticeship options.

- Provided a walkthrough of Naviance (career assessments, college application tracking, local scholarship listings).
- Highlighted the Counseling Canvas page for resources and event info.
- Recommended several free national scholarship sites: BigFuture, Fastweb, Scholarships.com.
- Took Q&A regarding Lockheed Martin apprenticeships, local scholarships, and best practices for sharing financial data.

Officer/Committee Reports

- Membership: Increase in PTO memberships prior to the January 31 scholarship eligibility deadline.
- Hospitality: February's event: Omelet station for counselors and resource staff. Planning upcoming Teacher Appreciation events.
- Fundraising: Continuing outreach to local sponsors and businesses. Approved grants for girls' flag football jerseys and counseling resources.
- Communications: Website, Facebook, Instagram updated frequently. Bobcast may include a PTO section with direct links.

Senior Grad Party

- Ongoing fundraisers: VIP Graduation Seat Raffle, Lawn Signs, Shout-Out Slideshow.
- Proceeds support the all-night grad celebration.

Spring-a-Rama Craft Fair

- Date: Saturday, April 5, 9:30 AM – 2:30 PM at Battlefield High School.
- 70+ vendor booths featuring jewelry, pottery, baked goods, candles, soaps, artwork, and more.
- Volunteers welcome to help on event day.

Scholarship Updates

- PTO Scholarships: 8 total (2 per grade).
- Application deadline around April 1, 2025.
- Must have joined PTO by Jan. 31.
- Info on PTO site and Naviance.

New Business

- No new business items presented.

Adjournment

- Meeting adjourned by unanimous consent.
- Next meeting date will be announced via the PTO website and social channels.

Action Items Recap

- All Parents & Students: Check PTO website, social media for updates on scholarships, Spring-a-Rama, and Teacher Appreciation volunteer sign-ups.
- All Parents & Students: Encourage students to apply for scholarships (PTO and otherwise).
- Hospitality: Prepare for May's Teacher Appreciation events.
- Spring-a-Rama Committee: Finalize vendor roster; organize marketing and volunteers.
- Communications: Continue sharing key dates and updates (scholarships, craft fair, senior grad events).